



Title: ACCOUNTING TECHNOLOGY/TECHNICIAN AND BOOKKEEPING
Code: 52.0302
Career Cluster: Business, Management & Administration

Certification Required	Certification Method	Occupational Competency Area	Occupational Competency Evaluation
Business, Computer & Information Technology 1603	Instructional (degree program)	N/A	N/A

Description: A program that prepares individuals to provide technical administrative support to professional accountants and other financial management personnel. Includes instruction in posting transactions to accounts, record-keeping systems, accounting software operation, and general accounting principles and practices.

Notes: The following certificates remain valid for teaching in this program:

- Accounting 1610
- Bookkeeping 1611
- Business Education 1600